



Standard Operating Procedure for hygiene maintenance against Corona Virus

Sl. No	Surfaces/ Areas of disinfection	Products	Dilution ratio	Dilution/ Lt of water	Frequency of cleaning
1	Reception/ front office				
a	Floors and walls	Viroff 553	1:50	20 ml in 1 Lt of water	Four times a day by mopping
b	Telephone and computer key boards	Viroff 753	*RTU	-	Intermittent spraying during the day on the surface and wiping with a clean microfiber cloth
c	Door knobs	Viroff 753	*RTU	-	Intermittent spraying during the day on the surface and wiping with a clean microfiber cloth
d	Personal hygiene (Hands)	Viroff 753 or Viroff Gel	*RTU	-	On a frequent basis

2	Wash Rooms				
a	Floors and walls	Viroff 553	1:50	20 ml in 1 Lt of water	Four times a day by mopping
b	Pipe lines, mirrors, sink & taps, knobs, doors, Toilet seat covers, flush tank dispenser, faucet	Viroff 753	*RTU	-	Intermittent spraying during the day on the surface and wiping with a clean microfiber cloth
5	Personal hygiene (Hands)	Viroff 753 or Viroff Gel	*RTU		On a frequent basis

*RTU – Ready to use

3 Fogging/ fumigation

Standard Operating Procedure (SOP) for Fogging of Viroff 753.

Recommended dosage: Ready To Use

Applicable to all **work stations/ work places**

Method:

- Before doing fogging remove all the eatables from the fogging area
- Move out all people
- Close all doors and windows
- Immovable equipment/gadgets to be covered properly
- Disconnect electrical connections and cover any electrical gadgets
- Fine misting has to be done with a proper fogger
- If any manual intervention is there during misting, the persons should have face masks to avoid inhaling of the mist.
- Area can be used after allowing a contact period of 2 hrs
- One Liter of product can cover approximately 10 cubic meter
- Frequency of fogging need to be standardized based on local conditions. One fogging in a day before starting the operation is suggested.

Note: For fogging, high pressure fogging machine has to be used. The size of the fogging droplet should be 10-20 micron.

Applicable to all **Wash Rooms**

Method:

- Move out all people
- Close all doors and windows
- Disconnect electrical connections and cover any electrical gadgets
- Immovable equipment/gadgets to be covered properly
- Fine misting has to be done with a proper fogger
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- **HVAC Filter :**

Remove the filter, vacuumate and clean it with Viroff 753 and extend the fumigation to the ducts attached to HVAC.

Note: For fogging, high pressure fogging machine has to be used. The size of the fogging droplet should be 10-20 micron.

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